

Capitol Area Council Request for Individual Registration Assistance

The Capitol Area Council wants to make sure every youth has an opportunity to fully participate in our program and give every family an opportunity to have their youth registered. After completing this Registration Assistance request, it will be reviewed. If approved, the youth's family will be provided an opportunity to receive registration assistance.

To help ensure we continue to receive financial gifts that make this assistance program possible, we ask that all sections of the form be filled out completely.

In order to provide financial assistance, Units are encouraged to (check to confirm):

- Participate in the Capitol Area Council's popcorn sale.
- Participate in the annual Friends of Scouting campaign.
- I would like to learn more about participating in our Popcorn sale or Friends of Scouting.

How this form works:

1. A Scout family, or potential Scout family, indicates they would like to join Scouting; however, the registration fee would create a hardship.
2. The Unit/Post Leader (Cubmaster, Scoutmaster, Advisor, Skipper, or Committee Chair) completes his/her section; assessing potential contribution by the family and unit.
3. The Charter Organization Representative completes his/her section; assessing potential contribution by the chartered organization.
4. The completed form is submitted to the District Executive/Director for review (paper or digital copy is acceptable).
5. The council reviews the assistance request and contacts the Unit Leader with the decision.
6. If approved, the form will be returned to the Unit Leader. The form should then be submitted by the unit to Council:
 - a. With recharter paperwork, if assistance request is associated with the unit recharter.
 - b. With a Youth Application, if assistance request is associated with an individual application (i.e. during JSN campaign).

Unit Leadership Section			
Date of Request:	District Name:	Unit Type and Number:	Unit Leader:
Youth's First Name:	Youth's Last Name:	Youth's Rank:	Are other family members registered Scouts?
Family Contact Name:	Family Contact Phone:	Family Contact Email:	How much can the family afford to contribute?

Compelling reason for assistance. If more space is needed, attach a separate sheet.	
Unit Leader Name:	How much can the Unit Contribute?
Unit Leader Signature:	Date:

Chartered Organization Representative Section		
Chartered Organization Name:	Chartered Organization Representative Name:	How much can the Chartered Organization contribute?
Chartered Organization Representative Signature:		Date:

Council Section			
Total Fee:	By signing below, I confirm the validity of the attached application and I hereby confirm that the council (or other third-party) is paying part, or all, of the registration fee in accordance with the board-approved Council plan and all national membership validation requirements. Finding all information presented is accurate, approve this individual application for membership registration assistance.		
Family Contribution:			
Unit Contribution:	District Executive/Director Name:	Field Director Name:	Scout Executive Designee Name:
Chartered Organization Contribution:	District Executive/Director Signature:	Field Director Signature:	Scout Executive Designee Signature:
Total Assistance Requested:	Date:	Date:	Date:

Account Debited: _____ - _____ - _____