Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
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Minutes for Regular Meeting

Thursday, July 16th, 2026, at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Robison called the meeting to order at 12:02 pm.

Commissioners Present: Todd Robison, MariClare Gaidsick (Zoom), Henry Gideon, and Morgan Hubbard
Commissioners Absent: Stephen Balderas

Guests: Erin Selvera, Keith Hickman

Invocation – Drew Neal
Pledge of Allegiance

II. PUBLIC COMMENT

Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Met with HISD regarding the CTE Program set to start the 27/28 school year. Want to address some rumors regarding checks written to the City of Hutto from the District. The memo line both checks reads "sales tax" and nothing else.
2. Assistant Chief Report – written report
3. Financial Report – written report. Andres is attending the TCDRS conference.
4. Fire Marshal Report – written report.
5. Training Report – written report. New hire academy begins August 3rd and is an eight-week academy. HISD PD went through forcible entry training with us this week.
6. Hutto Professional Firefighters Association Report – We would like to remind the board that we support Chief Kerwood, the ESD and their efforts one hundred percent. Annual golf tournament will be held on September 14th.
7. Hutto Explorers Report – no report
8. Commissioners Report – Commissioner Gideon reported that a meeting was held regarding existing facilities assessments. Will work on prioritizing projects. Commissioner Hubbard reported that HISD is looking for community members to serve on the board for early college high school advisory board. Commissioner Robison suggested that it would be great if someone from the ESD applied to serve on that board. Commissioner Robison pointed out the veteran's wall we added to the board room. Commissioner Gideon, Chief Kerwood and I were asked to meet with some city officials. We met and listened to what they had to say. Commissioner Robison stated that he thinks he speaks for the whole board when he says he has this ESD's, and

everyone who works for this ESD, back one hundred percent always. And he encourages everyone to avoid the noise.

IV. CONSENT AGENDA ITEMS

The Consent Agenda items below are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held June 18th, 2026
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Hubbard made a motion with a second by Commissioner Gideon to approve the consent agenda items as presented. Passed 4-0.

V. REGULAR AGENDA ITEMS

1. Discuss, consider, and take appropriate action on the construction of the Fire Headquarters Complex. (Fire Chief) We should be closing on the TXDOT land purchase soon. No action
2. Discuss, consider, and take appropriate action on board president's appointment of a budget committee. (President Robison) Commissioner Robison appointed Commissioner Gaidsick and Commissioner Balderas to the budget committee.
3. Discuss, consider, and take appropriate action on fire chief's evaluation. We are directing counsel to prepare a draft contract to be discussed at the August meeting.
4. Discuss, consider, and take appropriate action briefing statement #26-03 regarding the purchase of a forklift for use in the headquarters warehouse. (Asst. Chief Bocanegra) Commissioner Robison made a motion with a second by Commissioner Hubbard to approve the purchase of a forklift not to exceed twenty thousand dollars. Passed 4-0.
5. Discuss and consider adoption of the tax and budget planning calendar for FY 2026/2027, authorize payment of tax process publications, and take any related action (Fire Chief). Commissioner Gideon made a motion with a second by Commissioner Hubbard to adopt the tax and budget planning calendar for FY 2026/2027 as presented. Passed 4-0.
6. Discuss, consider, and take appropriate action regarding 2026/2027 tax rate, including:
   a) Establishing proposed tax rate and taking record vote;
   b) Authorizing publication of "Notice of Meeting on Tax Rate" in local newspaper; and
   c) Acknowledging and approving posting of tax rate notice and "Notice of Meeting on Tax Rate" to home page of the District's website (Fire Chief). Commissioner Gideon made a motion with a second by Commissioner Gaidsick to propose a tax rate of $0.10 for the 2026/2027 fiscal year and authorize publication of "Notice of Meeting on Tax Rate" in local newspaper and acknowledge and approve posting of tax rate notice and "Notice of Meeting on Tax Rate" to District's website. Passed 4-0. Record vote taken as follows: Robison – yes; Gaidsick – yes; Gideon – yes; Hubbard – yes; Balderas – absent.
7. Discuss, consider, and take appropriate action WCESD #3/Hutto Fire Rescue cost of service study. (Fire Chief). Tabled.
8. Discuss, consider, and take appropriate action on a report from The Carlton Law Firm Legislative items. (ESD #3 Attorney) No update.

9. Discuss, consider, and take appropriate action on Briefing Statement #26.02: Purchase of land for Fire Station #6. (Fire Chief) Commissioner Gideon made a motion with a second by Commissioner Hubbard to authorize President Robison to execute of a real estate purchase of land consisting of three acres to be used for fire station 6. This is in keeping with our master facility plan and what we have been reporting to the public with respect to our strategic plan for the mission and the vision of WCESD #3. Passed 4-0
10. Discuss, consider, and take appropriate action on the sales and use tax sharing agreements with the City of Hutto. (ESD #3 Attorney) No action.

VI. EXECUTIVE SESSION ITEM

The Williamson County Emergency Services District #3 Board of Commissioners will adjourn from its regular session and convene in closed/executive sessions pursuant to Texas Government Code Chapter 551:

The board convened to the executive session at 1:08 p.m.
The board consulted with the attorney on agenda items 3, 9 and 10.
The board ended the executive session at 2:54 p.m.
Commissioner Gaidsick called the regular open meeting back to order at 2:56 p.m.
No action was taken while in executive session.

VII. ACTION ON EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will reconvene in open session to take any necessary action(s).

See agenda items 3, 9 and 10

VIII. ADJOURNMENT

The next regular meeting will be held Thursday, August 27th, 2026
The meeting was adjourned at 2:58 p.m.

Submitted: _____ 8/26/26
Henry Gideon, Secretary — Date

Approved: _____ 8/27/26
Todd Robison, President — Date