Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
Phone (512) 759-2616

Minutes for Regular Meeting

Thursday, September 24th, 2026, at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Robison called the meeting to order at 12:01 pm.

Commissioners Present: Todd Robison, MariClare Gaidsick, Henry Gideon, Stephen Balderas, Morgan Hubbard

Guests: John Carlton, Jorge Delgado, Keith Hickman

Invocation – Stephen Balderas
Pledge of Allegiance

II. PUBLIC COMMENT

Public Comment – Jim Morris-EDC and City of Hutto Council

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Chief Kerwood is out. Asst. Chief Bocanegra read a statement from the District correcting misinformation regarding Hutto Fire Rescue/WCESD #3.
2. Assistant Chief Report – written report.
3. Financial Report – written report. Closing out the fiscal year and getting ready for the audit.
4. Fire Marshal Report – written report.
5. Communications Report – written report.
6. Training Report – written report. New hire academy graduation will take place on September 25th at 2pm here at headquarters.
7. Hutto Professional Firefighters Association Report – No report.
8. Hutto Explorers Report – We held our first class with the ten students. They are excited and ready to learn.
9. Commissioners Report –Commissioner Robison congratulated the new hire graduation class. Commissioners Robison and Gideon had another meeting with the council sub-committee, and they continue to say that the current sales tax sharing agreement is not solid enough in terms of longevity. We disagree. The mayor is continuing to move forward with their own fire department. Commissioner Gideon will be meeting with the committee on facility updates/upgrades per the strategic plan. Commissioner Balderas thanked the local for hosting their annual golf tournament. Commissioner Hubbard recognized and thanked the firefighters for being out in the community and sharing safety information with the citizens of Hutto. There is SAFE-D meeting in Pflugerville September 30th from 10am-2pm.

IV. CONSENT AGENDA ITEMS

The Consent Agenda items below are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the public hearing and regular meeting held August 27th, 2026
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Balderas made a motion with a second by Commissioner Hubbard to approve the consent agenda items as presented. Passed 5-0.

V. REGULAR AGENDA ITEMS

1. Discuss bid summary for the District's Promissory Note relating to the Fire and Public Safety Equipment. Jorge Delgado with Hilltop Securities presented the bids received for the Fire and Public Safety Equipment loan.
2. Discuss and Consider Action on a Proposed Resolution of the Board of Commissioners of Williamson County Emergency Services District No. 3 Approving a Loan Agreement and a Purchase Letter and Authorizing the issuance of a Promissory Note for Financing Fire and Public Safety Equipment. Commissioner Hubbard made a motion with a second by Commissioner Balderas to approve the Loan Agreement and Purchase Letter and authorized the issuance of a Promissory Note with Webster Bank. Passed 5-0
3. Discuss, consider, and take appropriate action on the construction of the Fire Headquarters Complex. (Fire Chief) The drive is scheduled to be completed October 16th. No action.
4. Discuss, consider, and take appropriate action on City of Hutto SUT and ILA documents received via email on Friday, August 7, 2026, at 4:35 pm. (Fire Chief)
5. Discuss, consider, and take appropriate action on current sales and use tax sharing agreements with the City of Hutto. (ESD #3 Attorney)
6. Discuss, consider, and take appropriate action on the City of Round Rock annexations of WCESD #3. (ESD #3 Attorney).
7. Discuss, consider, and take appropriate action on a report from The Carlton Law Firm on Legislative items (ESD #3 Attorney). No update. Reminder of SAFE-D meeting in Pflugerville on September 30th.
8. Discuss, consider, and take appropriate action on fire chief's evaluation. (ESD #3 Board President) No action.
9. Discuss, consider, and take appropriate action on Briefing Statement #26.02: Purchase of land for Fire Station #6. (Fire Chief) Currently waiting for survey. No action.

VI. EXECUTIVE SESSION ITEM

The Williamson County Emergency Services District #3 Board of Commissioners will adjourn from its regular session and convene in closed/executive sessions pursuant to Texas Government Code Chapter 551:

The board convened to the executive session at 1:05 p.m.
The board consulted with the attorney on agenda items 4, 5, 8.
The board ended the executive session at 2:38 p.m.
Commissioner Robison called the regular open meeting back to order at 2:39 p.m.
No action was taken while in executive session.

VII. ACTION ON EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will reconvene in open session to take any necessary action(s).

Agenda items 4 and 5 Commissioner Robison made a motion with a second by Commissioner Hubbard to ask our attorney to evaluate options based on recent subcommittee discussions. Passed 5-0.

Agenda item 8 – no action.

VIII. ADJOURNMENT

The next regular meeting will be held Thursday, October 22nd, 2026

The meeting was adjourned at 2:40 p.m.

Submitted: _____ _____

Henry Gideon, Secretary Date

Approved: _____ _____

Todd Robison, President Date